

DO NOT DISTURB!

200 EAST 16TH STREET HOUSING CORPORATION

The Lovett Company, LLC
REAL ESTATE MANAGEMENT

In the same spirit as the National “Do Not Call” list, the board has agreed to compile a “Do Not Disturb” list for our building. If you would like to know that your privacy and quiet enjoyment of your home will not be disturbed by anything other than official building business, you can be placed on a list that will be kept at the front desk. We will then request that anyone in the building who is circulating flyers, petitions or other types of information campaigns consult this list and respect the wishes of those who choose not to be contacted. To be placed on the list, fill out the form below and leave it with the front desk or send an e-mail indicating your apartment number to: donotdisturb@200east.com.

The staff and management also do their best to prohibit the distribution of menus within the building but this can be difficult to control. If you receive unsolicited menus, give the menu to the lobby attendant and a letter will be sent informing the establishment that they must refrain from distributing menus or their personnel will not be allowed to enter the building for the purpose of making deliveries.



DO NOT DISTURB REQUEST

200 EAST 16TH STREET HOUSING CORPORATION WWW.200EAST.COM

I am requesting that anyone with matters other than official building business please refrain from knocking on my door or placing flyers, letters, or other items under my door.

Signature: _____

Name & Apt#: _____